



BC blueberries
Powered by nature.

Research Committee Terms of Reference

Purpose

The purpose of the Research Committee (the “Committee”) of the Board of Directors (the “Board”) of the British Columbia Blueberry Council (the “Council”) is to vet research initiatives and make recommendations to the Board on which research projects are of benefit to the blueberry industry and ought to be considered for funding by the Council.

Reporting structure

This Committee reports to the Board. The Committee Chair provides a written/verbal report to each meeting of Board of Directors.

Committee Responsibilities

The Committee’s responsibilities shall include:

- Identifying research priorities for the industry
- Identifying minor use needs
- Evaluating the existing program/projects (e.g. CAP)
- Advising the Board on research program expansion or development
- Making recommendations to the Board on which research projects are of benefit to the blueberry industry and ought to be considered for funding by the Council
- Advising and making recommendations to the board on annual research budget
- Reviewing project proposal and making recommendations to the board

Powers

- The Board may delegate any, but not all, of their powers to committees consisting of such persons as they think.
- A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the Board.
- Chair (Director) must provide a written report of the committee’s activities at the earliest meeting of the Directors.
- While a committee’s overall function is primarily advisory, it shall make recommendations to the Board, and in some cases decisions. The Board of Directors have the final decision on matters that require financial commitment and/or have substantial impact on the blueberry industry.

Composition

- Committees shall be chaired by a Director
- Membership set by the Board as it considers fit from time to time
- Preference given to members who are actively involved in the propagation, cultivation, harvesting or processing of blueberries such that they have operational experience within the blueberry industry.
- Membership on a committee is for a three-year term. Members on a Committee may be re-appointed for subsequent terms at discretion of the Board on review of recommendations by the Committee chair.
- An appointment of a member may be nulled in light of excessive absences from the committee meetings and/or other concerns (e.g. conflict of interest).

Meetings

- The time and place, calling of meetings, and procedure to be determined by the Committee unless otherwise determined by the bylaws of the Council or by resolution of the Board of Directors.
- Committee members are required to attend all committee meetings, with an exception of any unforeseen circumstance. When unable to attend, notify the Committee Chair or Executive Director at the earliest convenience.

Date Approved: August 28, 2018